

ACTION ITEM REGISTER - PATH/ATC/USFS FOR SW VA

ITEM	TOPIC	DESCRIPTION	RESPONSIBLE	RESULTS TO	DUE DATE	STATUS	COMMENTS
1	ATTENDEE LIST	Compile and publish attendee list via email attachment.	MARK DOTY (PATH)	All 06/17/09 meeting attendees	06/23/09	COMPLETED (06/22/09)	Reference 06/22/09 email and associated file attachment from Mark Doty to attendees.
2	ACTION ITEM LIST	Document & transmit the PATH/ATC/USFS meeting action item list from 06/17/09.at Sugar Grove.	GREG WEAVER (PATH)	All 06/17/09 meeting attendees	06/24/09	COMPLETED (06/26/09)	Reference 06/28/09 email from Weaver.
3	HISTORY SUMMARY	Provide electronic transmittal of the Tilson Homestead/Nelson tract history summary.	STEVE YONTS (PATH)	All 06/17/09 meeting attendees	06/26/09	COMPLETED (06/22/09)	Reference 06/22/09 email and associated file attachment from Steve Yonts to attendees.
4	TRACT NAME	Concur on a name for the property tract.	JIM HOUCK (PATH) LAURA BELLEVILLE (ATC) BETH MERZ (USFS)	All 06/17/09 meeting attendees	07/01/09	In-Process	(1) This Action Item Register and associated receipt email transmittals use the naming convention of " <u>Tilson Homestead/Nelson Tract</u> ", until otherwise agreed by the PATH/ATC/USFS partnership. (2) Recent PATH email communications have indicated that a preferred name for the tract should be the " <u>Tilson Homestead</u> " based on its historical context. The eventual context of the "Tilson Homestead" name could grow to encompass both sides of the Hwy. 610 properties as that combination includes the "entire" Tilson homestead in its historical context. (3) Submitted the " <u>Tilson Homestead</u> " name to Jim Houck (PATH), Laura Belleville (ATC) and Beth Merz (USFS) via email (07/09/09) for concurrence and possible close-out of this action item.
5	WATER PIPE ALERT	Document and communicate via e-mail appropriate USFS concerns regarding unidentified water pipes and possible underground distribution network located on the Tilson Homestead tract as evidenced by exposed metal and plastic pipes..	BETH MERZ (USFS-MRNRA)	(A) <u>Transmit e-mail to Laura Belleville (ATC)</u> (B) Laura to forward to <u>Dan (?), the USNPS land acquisition rep</u> finalizing the Tilson Homestead tract purchase and deed documentation.	06/26/09	COMPLETED (06/23/09) See Comments	(1) No reply to GSW status request email to Beth Merz @ 07/09/09 - overcome by events , see (2) below. (2) Email from Laura to GSW in follow-up to (1) and continuing survey info as well, indicated that an email @ 06/23/09 from Laura to Dan at NPS alerted him to water pipes and possible deed/rights issues. Dan replied that prior deeds had no reservations or water rights language so he thought it was not a problem in the present transaction. (3) Info got to Dan as was the intent of the AI, so this item is considered <u>CLOSED</u> .

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6	TRACT SURVEY	Forward copies (total 4 es.) of latest Tilson Homestead tract survey to the "Results To" recipients ID'd as part of this Action Item. Survey to provide baseline location information. NOTE: Recipients to insure that Laura has your postal mailing address.	LAURA BELLEVILLE (ATC)	(A) 2 copies for <u>USFS</u> to Pete Irvine & Beth Merz; (B) 2 copies for <u>PATH</u> to Steve Yonts & John Hartpence	07/30/09 (Revised based on Belleville email 07/09/09)	In-Process	(1) Confirmed that Steve Yonts received a preliminary copy of the survey on 08/30/09. (2) 07/09/09 email from Laura Belleville to G. Weaver & S. Yonts indicated there are questions about the survey data (non-closure of corners, surveyor name attribution, etc.) and further survey work might be in process. Item continues open. Revised due date to 07/30/09 (estimated).
7	MEETING DOCUMENTS	Capture and publish the following items from the 06/17/09 Sugar Grove meeting: A) Meeting Agenda; B) Vision Statement; C) Points-To-Address brainstorming results; D) General Action Items; E) Community Engagement Action Items (Potential); F) Focused Inquiry Exercise Suggested Action Ideas brainstorming results NOTE: The "Focused Inquiry" exercise was <i>informally</i> completed post-meeting by PATH members attending the Summerfest work trip HQ'd at Sugar Grove during the timeframe of the 06/17 meeting.)	GREG WEAVER (PATH)	All 06/17/09 meeting attendees	07/02/09	In-Process	This documentation is for historical records, but will contain additional candidate action items (e.g., "Community Engagement" & "Focused Inquiry" related and possibly to be added to this register at a later time.
8	STILES/GATES	Compile list of all stiles presently installed on PATH trail sections, to include estimated location, miles to/from and direction from road references, and any know information regarding condition/safety issues that need to be addressed during the inventory/assessment activity.	JIM HOUCK (PATH) With support of Bill Boudman & PATH trail section leaders as necessary	GREG WEAVER (PATH) (Info will be incorporated into the inventory and assessment, but shared in advance with others as needed.)	07/07/09	TBD	Jim to coordinate with Bill Boudman by phone and leaders as needed.
9	STILES/GATES	Prepare and transmit letter from PATH to USFS presenting current PATH perspectives on the stiles and gates issue and possible future actions to consider.	JIM HOUCK (PATH)	BETH MERZ (USFS) & copy to all 06/17/09 meeting attendees.	07/10/09	In-Process	
10	TRACT SITE VISIT BY PATH/USFS	PATH rep to coordinate a site visit to the Tilson Homestead tract property for awareness and review of site conditions in support of future decisions (e.g., grazing, control of flora, fencing, water, etc.)	MARK DOTY (PATH) in coordinate with appropriate USFS representatives.	All 06/17/09 meeting attendees	07/31/09	In-Process	Although not specifically discussed at the 06/17 Sugar Grove meeting, completion of this item SHOULD INCLUDE an email to all attendees documenting the results of the visit, with representative photos, if appropriate.
11	ID PATH MEMBER FOR WORKSHOP ATTENDANCE	PATH identify candidate attendee to support ATC (Laura Belleville) at the Summer Institute Follow-Up Workshop scheduled at Newcastle, VA for Oct. 16-17, 2009.	JIM HOUCK (PATH)	Laura Belleville & designated participant (TBD)	08/07/09	In-Process	

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12	SITE STABILITY PLAN	Develop and propose a DRAFT near-term site stability action plan.	BETH MERZ (USFS-MRNRA)	<u>All 06/17/09 attendees (Will require appropriate post-DRAFT review(s) by USFS, ATC, & PATH leadership/ reps.).</u>	08/31/09	In-Process	
13	TRAIL REROUTE	Identify and flag the proposed reroute including the Plaster Bank roadbed and appropriate accomodation for water sources, fences, vegetation, fields etc.	BILL BOUDMAN (PATH) (In coordination with, and participation of, USFS trails staff, as appropriate)	(A) <u>Trail marker flags on proposed route</u> across tract; (B) <u>Email status report(s) to all attendees</u> for periodic progress status AND final layout completion.	11/21/09	Not Started	
14	STILES/GATES	Complete a photo and written assessment inventory of all stiles (~13) currently located on the +/- 70-mile PATH responsibility section. On the initial assessment visit also complete any appropriate emergency repairs related to safety (e.g., interfering or loose barbed wire, loose or missing steps, insecure A-frames) within limits of available materials and tools taken in when doing the inventory. Assessment(s) should ID any unresolved safety issue for further action. <u>(NOTE:</u> Pending having more complete information, there are +/-13 stiles located north of the trail crossing FR644 and south of Hwy. 42, with only one to the north of Walker Mountain)	GREG WEAVER (PATH)	<u>All 06/17/09 attendees</u>	08/29/09 (The due date is @ the conclusion of scheduled PATH August 12-15, 2009 work trip PLUS 2 weeks to allow for infomration transmittal and final report generation)	Planning is in-process	Planning is underway for iniial inventory & assessment activity to be initiated during the July 15-18, 2009 PATH work trip, Further effort concluding at the Ausust work trip MAY be required. USFS representative(s) are invited to participate in any scheduled inventory/repair field activities.
15	STILES/GATES	ID/compile and document specifications, photos, samples and demos of the different stile designs currently in use on trails	(TBD) <u>NOTE:</u> Item ID'd during telcon between Weaver/Houck, but only for consideration by PATH/ATC/USFS to address issues discussed at the 06/17/09 meeting.	(TBD)	(TBD)	(N/A)	Proposed candidate action item involving multiple partners and requiring consensus on necessity and responsiibility and due date(s). Documents candidates for other stile designs that might be used on the PATH AT section.
16	STILES/GATES	Provide copies (electronic, if possible) of grazing regulations and current contract cluses dealing with grazing as applicable to the Tilson Homestead tract and other active contracts for grazing land currently traverssed by the AT on the PATH section.	(TBD) <u>NOTE:</u> Item ID'd during telcon between Weaver/Houck, but only for consideration by PATH/ATC/USFS to address issues discussed at the 06/17/09 meeting.	(TBD)	(TBD)	(N/A)	Proposed candidate action item involving multiple partners and requiring consensus on necessity and responsiibility and due date(s). Documents candidates for other stile designs that might be used on the PATH AT section.
17+	COMMUNITY ENGAGEMENT	(Various TBD -- See "COMMENTS" at right)	(TBD)	(TBD)	(TBD)	(TBD)	Anticipate additional PATH (ATC) action items to be placed into the action item register subsequent to further review of meeting results for community engagement related discurrions, including the "Focused Inquiry" activity. (Reference AI #9)

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							<= <u>COMPLETED</u> = SHADED ENTRY