

ACTION ITEM REGISTER - PATH/ATC/USFS FOR SW VA

NO.	ID'd	TOPIC	DESCRIPTION	RESPONSIBLE	RESULTS TO	DUE DATE	STATUS	COMMENTS
1	06/17/09	ATTENDEE LIST	Compile and publish attendee list via email attachment.	MARK DOTY (PATH)	All 06/17/09 meeting attendees	06/23/09	COMPLETED (06/22/09)	Reference 06/22/09 email and associated file attachment from Mark Doty to attendees. ITEM CLOSED.
2	06/17/09	ACTION ITEM LIST	Document & transmit the PATH/ATC/USFS meeting action item list from 06/17/09 at Sugar Grove.	GREG WEAVER (PATH)	All 06/17/09 meeting attendees	06/24/09	COMPLETED (06/26/09)	Reference 06/28/09 email from G. Weaver to all attendees. ITEM CLOSED.
3	06/17/09	HISTORY SUMMARY	Provide electronic transmittal of the Tilson Homestead/Nelson tract history summary.	STEVE YONTS (PATH)	All 06/17/09 meeting attendees	06/26/09	COMPLETED (06/22/09)	Reference 06/22/09 email and associated file attachment from Steve Yonts to attendees. ITEM CLOSED.
4	06/17/09	TRACT NAME	Concur on a name for the Nelson/Tilson property tract => " TILSON FARMSTEAD " (?)	JIM HOUCK (PATH) LAURA BELLEVILLE (ATC) BETH MERZ (USFS)	All 06/17/09 meeting attendees	07/01/09	In-Process (PAST DUE)	(1) This AI Register and recent email transmittals use the naming convention of " Tilson Homestead/Nelson Tract " until the closure of this action item revises that name. (2) 07/09/09 - Ongoing PATH emails indicate a preferred name for the tract could be the " Tilson Homestead " and eventually encompass both sides of VA610 as that combination includes the "entire" Tilson homestead in its historical context. Submitted the " Tilson Homestead " name to Jim Houck (PATH), Laura Belleville (ATC) and Beth Merz (USFS) via email (07/09/09) for concurrence. (3) 09/14/09 - Have had no confirming responses from ATC/USFS regarding the suggested naming convention. Further email communications to date among PATH leadership has settled on the preferred naming convention of " Tilson Farmstead " as being more representative of the property's historical context, and is the suggested final name assignment. (4) NEXT STEP: Need ATC/USFS concurrence to close out this item
5	06/17/09	WATER PIPE ALERT	Document and communicate via e-mail appropriate USFS concerns regarding unidentified water pipes and possible underground distribution network located on the Tilson Homestead tract as evidenced by exposed metal and plastic pipes..	BETH MERZ (USFS-MRNRA)	(A) Transmit e-mail to Laura Belleville (ATC) (B) Laura to forward to Dan, the USNPS land acquisition rep who is finalizing the Tilson Farmstead tract purchase and deed documentation.	06/26/09	COMPLETED (06/23/09)	(1) No reply to GSW status request email to Beth Merz @ 07/09/09 - overcome by events , see (2) below. (2) 06/23/09 - Email from Laura to GSW in follow-up to (1) and contining survey info as well, indicated that an email @ 06/23/09 from Laura to Dan at NPS alerted him to water pipes and possible deed/rights issues. Dan replied that prior deeds had no reservations or water rights language so he thought it was not a problem in the present transaction. ITEM CLOSED.
6	06/17/09	TRACT SURVEY	Forward copies (total 4 es.) of latest Tilson Homestead tract survey to the "Results To" recipients ID'd as part of this Action Item. Survey to provide baseline location information. NOTE: Recipients to insure that Laura has your postal mailing address.	LAURA BELLEVILLE (ATC)	(A) 2 copies for USFS to Pete Irvine & Beth Merz; (B) 2 copies for PATH to Steve Yonts & John Hartpence	TBD (Unknown - Awaiting revised survey results)	In-Process	(1) Confirmed that Steve Yonts received a preliminary copy of the survey. (2) 07/09/09 - Email from Laura Belleville to G. Weaver & S. Yonts indicated there are questions about the survey data (non-closure of corners, surveyor name attribution, etc.) and further survey work will be completed prior to property closing. Item continues open. Revised due date to 07/30/09 (estimated). (3) 09/14/09 (4) NEXT STEP - Provide copies of revised/final survey when available.

ACTION ITEM REGISTER - PATH/ATC/USFS FOR SW VA

NO.	ID'd	TOPIC	DESCRIPTION	RESPONSIBLE	RESULTS TO	DUE DATE	STATUS	COMMENTS
7	06/17/09	MEETING DOCUMENTS	Capture and publish the following items from the 06/17/09 Sugar Grove meeting: A) Meeting Agenda; B) Vision Statement; C) Points-To-Address brainstorming results; D) General Action Items; E) Community Engagement Action Items (Potential); F) Focused Inquiry Exercise Suggested Action Ideas brainstorming results	GREG WEAVER (PATH)	All 06/17/09 meeting attendees	07/02/09	In-Process	(1) This documentation is for historical records, but will contain additional candidate action items (e.g., "Community Engagement" & "Focused Inquiry" related) for possible addition to this action item register at a later time. (2) 09/14/09 - Item still not complete. NOTE : Intent of Item D ("General Action Items") completed by publication of the AI #2 Action Item Register originally published to participants in late June 2009. (3) NEXT STEP - Capture listings and publish to attendees and possibly to PATH website. NOTE : The "Focused Inquiry" exercise (Item "F" at left) was informally completed post-meeting by PATH members attending the Summerfest work trip HQ'd at Sugar Grove during the timeframe of the 06/17 meeting.
8	06/17/09	STILES	Compile list of all stiles presently installed on PATH trail sections, to included estimated locateion, miles to/from and direction from road references, and any know information regarding condition/safety issues that need to be addressed during the inventory/assessment activity.	JIM HOUCK (PATH) With support of Bill Boudman & PATH trail section leaders as needed.	GREG WEAVER (PATH)	07/07/09	COMPLETED (07/15/09)	(1) Jim to coordinate with Bill Boudman and others by phone & email as needed. (2) 07/30/09 - Item completed as part of preparation for "Stiles Inventory & Repair" project undertaken during the July/Aug PATH work trips. Refer to AI #14 for further infomation. ITEM CLOSED.
9	06/17/09	STILES	Prepare and transmit letter from PATH to USFS presenting current PATH perspectives on the stiles and gates issue and possible future actions to consider.	JIM HOUCK (PATH)	BETH MERZ (USFS) & copy to all 06/17/09 meeting attendees.	07/10/09	CANCELLED (07/15/09)	(1) Added during action item register development to address the perceived open-ended discussion at the June 17th meeting regarding stiles which was put in the "Parking Lot" and not revisited. (2) 09/14/09 - Consider this item "overcome by events" as a result of action on ongoing internal PATH email discussons during the late June and early July 2009 timeframe. Ref. AI #14 for the Stiles Inventory and Repair project. ITEM CANCELLED
10	06/17/09	TRACT SITE VISIT BY PATH/USFS	PATH rep to coordinate a site visit to the Tilson Farmstead tract property for awareness and review of site conditions in support of future decisions (e.g., grazing, control of flora, fencing, water, etc.)	BILL BOUDMAN (PATH) in coordinate with appropriate USFS representatives.	All 06/17/09 meeting attendees	07/31/09 09/16/09 (Rescheduled)	In-Process	(1) Ongoing efforts by Mark Doty to schedule/coordinate a meeting with USFS representatives WJ Cober and Tom Blevins not successful as of 09/01/09. Item reassigned to Bill Boudman to complete with or as part of the trail rerouting efforts (AI #15) (2) 09/14/09 - Tentatively walkover with PATH/USFS reps. to be completed during the PATH September work week activity. NEXT STEP: Bill Boudman report on status of walkover if completed or ID new plan to accomplish.
11	06/17/09	ID PATH MEMBER FOR WORKSHOP ATTENDANCE	PATH identify candidate attendee to support ATC (Laura Belleville) at the Summer Institute Follow-Up Workshop scheduled at Newcastle, VA for Oct. 16-17, 2009.	JIM HOUCK (PATH)	Laura Belleville & designated participant (TBD)	08/07/09	COMPLETE (08/07/09)	Greg Weaver volunteered to participate in the TTEC (Trails to Every Classroom) Summer Institute Aug. 3-7, 2009 at the National Conservation Training Center (NCTC) in Shepherdstown, Wva. Participation level and location of teachers from SW VA in this years TTEC program is minimal with respect to teachers in PATH's trail maintaining area. Attendance at the October TTEC fall workshop for VA not considered necessary. Followup with teachers will be maintained as needed by Greg. ITEM CLOSED.
12	06/17/09	SITE STABILITY PLAN	Develop and propose a DRAFT near-term site stability action plan. (e.g., vegetation management, etc.)	BETH MERZ (USFS-MRNRA)	All 06/17/09 attendees (Will require appropriate post-DRAFT review(s) by USFS, ATC, & PATH leadership/ reps.).	08/31/09	(TBD)	(1) Item identified as needed in order to proceed with planning for how to move forward with near-term planning for the Tilson Farmstead property management. (2) 09/14/09 - No current status available. NEXT STEP - ID steps needed to achieve plan development in appropriate time frame to move forward. Discuss at October PATH/ATC/USFS coordination meeting and ID status at that time.

ACTION ITEM REGISTER - PATH/ATC/USFS FOR SW VA

NO.	ID'd	TOPIC	DESCRIPTION	RESPONSIBLE	RESULTS TO	DUE DATE	STATUS	COMMENTS
13	06/17/09	TRAIL REROUTE	Identify and flag the proposed reroute including the Plaster Bank roadbed and appropriate accomodation for water sources, fences, vegetation, fields etc.	BILL BOUDMAN (PATH) (In coordination with, and participation of, USFS trails staff, as appropriate)	(A) <u>Trail marker flags on proposed route</u> across tract; (B) <u>Email status report(s) to all attendees</u> for periodic progress status.	11/21/09	In Process	(1) <u>09/14/09</u> - Initial reroute planning site visit conducted in mid-August 2009 by Bill Boudman, Steve Yonts and others. Initial flagging of the Plaster Bank Turnpike road was initiated, but further flagging of a proposed route was significantly hindered by undergrowth and briars. (2) NEXT STEP - Status progress based on outcome of planned Wednesday Sept. 16th walkover and reroute planning visit to site.
14	06/17/09	STILES	Complete a photo and written assessment inventory of all stiles (~13) currently located on the +/- 70-mile PATH responsibility section. On the initial assessment visit also complete any appropriate emergency repairs related to safety (e.g., interfering or loose barbed wire, loose or missing steps, insecure A-frames, and ID any unresolved safety issues for further action.	GREG WEAVER (PATH)	All 06/17/09 attendees	08/29/09	In Process (Repairs completed 08/16/09)	(NOTE: There 14 stile locations identified from just north of the trail crossing @ FR644 to just south of Hwy. 42 (Olystery). (1) <u>07/01/09</u> - Planning is underway for iniial inventory & assessment activity to be initiated during the July 15-18, 2009 PATH work trip. Further effort concluding at the Ausust work trip MAY be required. USFS representative(s) are invited to participate in any scheduled inventory/repair field activities. (2) <u>09/14/09</u> - Stile assessments completed during July PATH work trip. Repairs completed during July & August work trips. <u>Summary results</u> : Added "doggie doors" to all ladder type stiles, repaired and secured all fencing adjacent to ladder stiles, deactivated & removed the two hazardous ladder stiles immediately south of Hwy. 42 south of Olystery parking area (with permission of property owner, J. W. Cassell - Bland, VA). (3) NEXT STEP - Complete inventory report, including documenting locations of all stiles with directions to locate for future reference
15	06/17/09	STILES	ID/compile and document specifications, photos, samples and demos of the different stile designs currently in use on trails	(TBD) NOTE : Item ID'd during telcon between Weaver/Houck, but only for consideration by PATH/ATC/USFS to address issues discussed at the 06/17/09 meeting.	(TBD)	(TBD)	CANCELLED (09/14/09)	(1) Identified as possible action item reflecting ooncens/issue raised during ongoing PATH internal email discussion about stiles. (2) <u>09/14/09</u> - Unless further major concerns emerge regarding future stile changes/additions/etc., this action item needs to be cancelled. Its intent was fulfilled by way of internal PATH email discussions in the June/July timeframe. ITEM CANCELLED
16	06/17/09	STILES	Provide copies (electronic, if possible) of grazing regulations and current contract cluses dealing with grazing as applicable to the Tilson Farmstead tract and other active contracts for grazing land currently traverssed by the AT on the PATH section.	(TBD) NOTE : Item ID'd during telcon between Weaver/Houck, but only for consideration by PATH/ATC/USFS to address issues discussed at the 06/17/09 meeting.	(TBD)	(TBD)	(N/A)	(1) Proposed as a candidate action item involving multiple partners and requiring consensus on necessity, responsibility and due date(s). Intent is to acquire knowledge for PATH awareness of limitations and obligations to/from permittees and USUF/PATH. (2) NEXT STEP - Determine if action item needs to be fulfilled or cancelled.
	Date ID							<= COMPLETED = SHADED ENTRY
	06/17/09	<= Coordintaiton meeting (PATH/ATC/USFS) conducted at Sugar Grove VA Konnarock Trail Camp @ June 17, 2009						